Newport Historical Society Executive Committee August 8, 2011 – 6:00 PM Library Arts Center

Attendees: Cathryn Baird, Christina O'Brien, Jackie Cote Public: Michelle Hamilton, Dottie Collins, Larry Cote

- 1. Call to Order at 6:03 PM
- 2. Committee Reports Now posted monthly on NHS website

3. Old Business

- A. Newmont Military Band tentative date for the performance is Sunday, October 9 at the Opera House with a possible second venue of Richards School auditorium. Cathryn is waiting for confirmation from the band.
- B. Cemetery Report has been tabled again due to lack of time for Cathryn to investigate further.
- C. Website maintenance responsibilities have been assumed by Lauren Cote. He has added a new menu tab, Committee Reports, on the Home Page. They can now be viewed for more information on the activities of NHS.
- D. Jackie Cote reported that Jim Chrimes will be installing the new frame and sign this week. It was unanimously agreed to investigate a banner titled "Coming Soon" that can be installed with bungee cords until a definite decision is made on the hours that we will be open on Sunday. It was announced that the grand opening of the museum would be twofold: Tuesday, October 4 Chamber After Hours for businesses Wednesday, October 5 NHS Members
- E. Cathryn reported that the 250th book is now in the publisher's hands and the proof copy (blue copy) is expected soon. She also reported excellent results to-date with the Sponsorship Drive.
- F. Plans for the 250th celebration are being finalized and will be posted soon on the Town's website. The Parade Committee will be meeting later this week.

4. New Business

- A. The Society has received a letter of resignation from Mary Lou McGuire as Secretary that was accepted with regrets. Cathryn reported that per the Constitution the Executive Committee may at its discretion name a replacement to fill the balance of Mary Lou's term. No action was taken at the time.
- B. In light of the Book Sponsorship Drive, Jackie has tabled the Nettleton House Contribution Drive until the spring of 2012.
- C. Several items needing permission of the Executive Committee were unanimously agreed:
 - 1) To open an account at LaValley's so that Larry Cote can charge purchases when approved by the Exec Committee
 - 2) To purchase hooks and wire to hang paintings, not to exceed \$200
 - 3) To purchase two interior carpet runners to protect the carpeting at the points of entry at the Nettleton House
 - 4) To contact Curt's Refrigeration to service the air conditioning system
 - 5) To make an appointment for Goodrich Oil to service the furnace
 - 6) To purchase a table from Odds & Ends for the colonial kitchen display
 - 7) To contribute \$50 to Revite for the International Work Camp fund. The participants will scrape and paint the handicap ramp.
 - 8) Since it is not certain that we will need hot water, it was agreed not to pursue checking out the hot water heater at this time
 - 9) Jackie will investigate purchasing two donation cubes to replace the jar. Cathryn will check the possibility of the Tech Center building two stands.
- 5. Let the minutes show the following interim email votes were taken with unanimous approval. (Voting C. Baird, J. Cote, T. Coull, C. O'Brien)
 - A. Approval to purchase sign for the new museum from Bacon Graphics at \$195 (50% down payment required) Unanimously Approved.
 - B. Approval to purchase new frame from Bacon Graphics to hang

- new sign at \$175 (50% down payment required) Unanimously Approved
- C. Approval to purchase a new canopy to use at outdoor functions at \$88 Unanimously Approved
- D. Approval to purchase two check endorsement stamps, one for each checking account Unanimously approved
- 6. Meeting adjourned at 6:31 PM

Respectfully submitted Jacqueline Cote Secretary Pro-Tem