

Newport Historical Society
Executive Committee
August 8, 2011 – 6:00 PM
Library Arts Center

Attendees: Cathryn Baird, Christina O'Brien, Jackie Cote
Public: Michelle Hamilton, Dottie Collins, Larry Cote

1. Call to Order at 6:03 PM
2. Committee Reports – Now posted monthly on NHS website
3. Old Business
 - A. Newmont Military Band tentative date for the performance is Sunday, October 9 at the Opera House with a possible second venue of Richards School auditorium. Cathryn is waiting for confirmation from the band.
 - B. Cemetery Report has been tabled again due to lack of time for Cathryn to investigate further.
 - C. Website maintenance responsibilities have been assumed by Lauren Cote. He has added a new menu tab, Committee Reports, on the Home Page. They can now be viewed for more information on the activities of NHS.
 - D. Jackie Cote reported that Jim Chrimes will be installing the new frame and sign this week. It was unanimously agreed to investigate a banner titled “Coming Soon” that can be installed with bungee cords until a definite decision is made on the hours that we will be open on Sunday. It was announced that the grand opening of the museum would be twofold:
Tuesday, October 4 – Chamber After Hours for businesses
Wednesday, October 5 – NHS Members
 - E. Cathryn reported that the 250th book is now in the publisher's hands and the proof copy (blue copy) is expected soon. She also reported excellent results to-date with the Sponsorship Drive.
 - F. Plans for the 250th celebration are being finalized and will be posted soon on the Town's website. The Parade Committee will be meeting later this week.

4. New Business

- A. The Society has received a letter of resignation from Mary Lou McGuire as Secretary that was accepted with regrets. Cathryn reported that per the Constitution the Executive Committee may at its discretion name a replacement to fill the balance of Mary Lou's term. No action was taken at the time.
- B. In light of the Book Sponsorship Drive, Jackie has tabled the Nettleton House Contribution Drive until the spring of 2012.
- C. Several items needing permission of the Executive Committee were unanimously agreed:
 - 1) To open an account at LaValley's so that Larry Cote can charge purchases when approved by the Exec Committee
 - 2) To purchase hooks and wire to hang paintings, not to exceed \$200
 - 3) To purchase two interior carpet runners to protect the carpeting at the points of entry at the Nettleton House
 - 4) To contact Curt's Refrigeration to service the air conditioning system
 - 5) To make an appointment for Goodrich Oil to service the furnace
 - 6) To purchase a table from Odds & Ends for the colonial kitchen display
 - 7) To contribute \$50 to Revite for the International Work Camp fund. The participants will scrape and paint the handicap ramp.
 - 8) Since it is not certain that we will need hot water, it was agreed not to pursue checking out the hot water heater at this time
 - 9) Jackie will investigate purchasing two donation cubes to replace the jar. Cathryn will check the possibility of the Tech Center building two stands.

5. Let the minutes show the following interim email votes were taken with unanimous approval. (Voting – C. Baird, J. Cote, T. Coull, C. O'Brien)

- A. Approval to purchase sign for the new museum from Bacon Graphics at \$195 (50% down payment required) – Unanimously Approved.
- B. Approval to purchase new frame from Bacon Graphics to hang

new sign at \$175 (50% down payment required) – Unanimously
Approved

C. Approval to purchase a new canopy to use at outdoor functions at
\$88 – Unanimously Approved

D. Approval to purchase two check endorsement stamps, one for each
checking account – Unanimously approved

6. Meeting adjourned at 6:31 PM

Respectfully submitted

Jacqueline Cote

Secretary Pro-Tem