

# Newport Historical Society Minutes

Executive Committee

May 24, 2011

6:00 PM

NHS Museum

Attendees: Cathryn Baird, Jackie Cote, Christina O'Brien, Mary Lou McGuire  
Public: Larry Cote, Dottie Collins

1. Call to order: 6:00 pm
2. Public forum: None
3. Committee Reports: Museum Committee, available on request
4. New Business

## A. Acquisition and plans for Nettleton House

Topics presented in the Museum Committee report were:

1. Locks for the Nettleton House: A motion was made (Jackie Cote, seconded by Christina O'Brien) to authorize Larry Cote to spend up to \$200.00 to change the locks on the Nettleton House doors (two exterior doors and all interior doors). Passed, all in favor.
2. Museum supplies: A motion was made (Christina O'Brien, seconded by Jackie Cote) to approve the list of needed museum supplies, not to exceed \$200.00. Passed, all in favor.
3. Budget: Jackie Cote presented an initial budget (copy available on request) for operation of the Nettleton House as our new museum. Cathryn Baird added an air conditioner for the third floor to the list. Jackie Cote proposed we launch a fundraising drive to raise \$5,000 to cover initial Nettleton House Museum start-up costs. The Executive Board approved, and charged Jackie with developing an action plan. Dottie Collins suggested adding outside landscaping as a budget item.
4. Signs for Nettleton House: The cost of a NHS sign was added to the start up budget. Jim Chrimes will be contacted by Larry Cote to obtain a quote for a sign with Newport Historical Society as well as an attachment to advertise hours of operation. Cathryn Baird will investigate the existence or creation of a plaque indicating the Nettleton House in on the National Register of Historic Places.
5. Hours of operation for the NHS Museum: It was determined that the Nettleton House museum would open the week of October 1.
6. Purchase of moldings for hanging artwork: Christina O'Brien made the motion (seconded by Jackie Cote) to authorize Larry Cote to purchase molding, paint, and the necessary hardware to hang the molding, not to exceed \$200.00. Passed, all in favor.

## B. Chamber Day

The NHS has signed up for booth space at the June 25, 2011 Chamber Day on the common, at the member cost of \$25.00. Jackie cote will check with Steve Smith about setup regulations.

C. Farmer s Market

The NHS has signed on to attend the Farmer s Market at a cost of \$115.00 for the season (June – first weekend in October.) Cathryn Baird asked that Jackie Cote check and see if the NHS can sell hotdogs.

D. Other

1. Cathryn Baird presented the Arts and Economic Prosperity IV Survey request from the NH State Arts Council. It was decided that we will participate by filling out the survey, which is designed to provide valuable information regarding arts oriented NH organizations.

5. Nettleton House walk-through

The Executive Committee and Museum Committee did a walk through of the Nettleton House to discuss room use and arrangement of exhibit space.

6. This meeting was adjourned at 8:45 pm.

Respectfully submitted,  
Mary Lou McGuire  
Secretary